



Development Submission Process: Lab Dip, Handloom or Strike-off

Specifically for Solid Piece Dyes & Solid Yarn Dyes

- Vendor/ Mill/ Converter must prepare and submit 2-3 solid lab dips for each fabric, color & finish in each submission round. (example of finishing = brushed finish)
- Lab Dip Submissions should be minimum 3 inch x 3 inch in size.
- All color submissions must be submitted on the form titled “*CPWM Submission Form – Lab Dip – Bulk Submission – Solids*”. (form posted on our Vendor Relations website)
- Mount swatches correctly – face side up and with nap in the correct direction. CPWM standard = nap down unless specifically called out otherwise.
- Use double sided tape, no glue or staples, to attach lab dips for color submission.

Specifically for Yarn Dyed Patterns

- Ensure handlooms are min 4 inch x 4 inch in size or include at least 2 repeats in the warp and weft, whichever is greater.
- Same requests for mounting swatches & using double sided tape as outlined for solids above.

Specifically for Printed Strike/Offs

- Vendor/Mill must prepare 2-3 yards OR a representation of at least 2 repeats in the vertical and horizontal direction.
- It is absolutely necessary that Printed Strike Offs submissions for final color approval use the same print method & screens which will be used in actual fabric production.

For ALL lab dips, yarn dye submissions and printed strike offs

- The Vendor/ Mill/ Converter must ensure that the following information be clearly written on every development submission, with one submit per form:
 - Date of Submission
 - Season
 - Agent, where applicable
 - Vendor & Converter/Mill name
 - Fabric Quality Name & Content Description
 - Program Name
 - Cost Plus/Pantone Color Name & Number
 - Mill Lab Dip Reference Number

Development Submission Process

- Vendor or Converter must obtain first set of lab dips (or yarn dyes or strike offs) from the Mill and submit within 3 weeks from the request to the Agent (where applicable) OR directly to the CPWM Merchant in Oakland.
- Where Agent is involved, Mill needs to submit two sets to Agent.
- **Vendor & Agent are expected to review color/strike off submissions and give comments directly to Mill if corrections are necessary. Proceeding with revisions immediately saves valuable time.**

- Vendor/Agent writes out their comments on a duplicate set of submissions & forwards to the Oakland Merchant so the merchant has a record of the submit and direction.
- Re-dips must be submitted to the Agent or the Merchant in Oakland within 2 weeks after comments are received.
- CPWM Merchants and Agents will review submissions & comment within 2-3 days of receipt.
- **Expectation is to reach an approval within maximum two rounds of submissions.**
- **Final color (and design where applicable) approval is made by CPWM Merchants in Oakland.**
- Once final color is approved, Mill/Converter can begin fabric production as soon as ALL the following has occurred as well:
 1. Fabric has been approved for quality performance in testing
 2. Fabric has been approved for cut & sew workmanship
 3. Fabric purchase order has been received from Vendor